(b) The copying fees prescribed by paragraph (a) of this section are:

\$0.10 Each copy of each page, up to 8½"×14" made by photocopy or similar process.

- \$0.20 Each page of computer printout without regard to the number of carbon copies concurrently printed.
- (c) Payment of fees under this section shall be made in cash, or preferably by check or money order payable to the "Treasurer of the United States." Payment shall be delivered or sent to the office stated in the billing notice or, if none is stated, to the Privacy Act Officer processing the request. Payment may be required in the form of a certified check in appropriate circumstances. Postage stamps will not be accepted.
- (d) A copying fee totaling \$1 or less shall be waived, but the copying fees for contemporaneous requests by the same individual shall be aggregated to determine the total fee. A copying fee shall not be charged or collected, or alternatively, it may be reduced when such action is determined by the Privacy Act Officer to be in the public interest.
- (e) Special and additional services provided at the request of the individual, such as certification or authentication, postal insurance and special mailing arrangement costs, will be charged to the individual in accordance with other published regulations of the Department pursuant to statute (for example, 31 U.S.C. 433a).
- (f) This section applies only to individuals making requests under this part. All other persons shall remain subject to fees and charges prescribed by other and appropriate authorities.

[40 FR 39729, Aug. 28, 1975, as amended at 42 FR 29479, June 9, 1977]

§16.13 Penalties.

(a) The Act provides, in pertinent part:

Any person who knowingly and willfully requests or obtains any record concerning an individual from an agency under false pretences shall be guilty of a misdemeanor and fined not more than \$5,000. (5 U.S.C. 552a(i)(3))

(b) A person who falsely or fraudulently attempts to obtain records under the Act may also be subject to

prosecution under such other criminal statutes as 18 U.S.C. 494, 495 and 1001.

§16.14 General exemptions.

- (a) Individuals may not have access to records maintained by the Department but which were provided by another agency which has determined by regulation that such information is subject to general exemption under 5 U.S.C. 552a(j). If such exempt records are within a request for access, the Department will advise the individual of their existence and of the name and address of the source agency. For any further information concerning the record and the exemption, the individual must contact that source agency.
- (b) The Secretary of Housing and Urban Development has determined that the Office of the Assistant Inspector General for Investigation performs, as its principal function, activities pertaining to the enforcement of criminal laws. The records maintained by that office in a system identified as "HUD/ DEPT-24, Investigation Files," marily consist of information compiled for the purpose of criminal investigations and are associated with identifiable individuals. Therefore, the Secretary has determined that this system of records shall be exempt, consistent with 5 U.S.C. 552a(j)(2), from all requirements of the Privacy Act except 5 U.S.C. 552a (b), (c) (1) and (2), (e)(4) (A) through (F), (e) (6), (7), (9), (10), and (11), and (i) unless elsewhere exempted.

[40 FR 39729, Aug. 28, 1975, as amended at 49 FR 20486, May 15, 1984]

§ 16.15 Specific exemptions.

Whenever the Secretary of Housing and Urban Development determines it to be necessary and proper, with respect to any system of records maintained by the Department, to exercise the right to promulgate rules to exempt such systems in accordance with the provisions of 5 U.S.C. 552a(k), each specific exemption, including the parts of each system to be exempted, the provisions of the Act from which they are exempted, and the justification for each exemption shall be published in the FEDERAL REGISTER as part of the Department's Notice of Systems of Records.

§ 16.15

(a) Exempt under 5 U.S.C. 552a(k)(2) from the requirements of 5 U.S.C. 552a (c)(3), (d), (e)(1), (e)(4) (G), (H), (I), and(f). This exemption allows the Department to withhold records compiled for law enforcement purposes. The reasons for adopting this exemption are to prevent individuals, who are the subjects of investigation, from frustrating the investigatory process, to ensure the integrity of the investigatory process, to ensure the integrity of law enforcement activities, to prevent disclosure of investigative techniques, and to protect the confidentiality of sources of information. The names of systems correspond to those published in the FEDERAL REGISTER as part of the Department's Notice of Systems Records.

(1) HUD/DEPT-15. Equal Opportunity Housing Complaints.

(2) HUD/DEPT-24. Investigation Files in the Office of the Inspector General.

(3) HUD/DEPT-25. Legal Action Files.

- (b) Exempt under 5 U.S.C. 552(k)(5) from the requirements of 5 U.S.C. 552a (c)(3), (d), (e)(1), (e)(4), (G), (H), and (I), and (f). This exemption allows the Department to withhold records compiled solely for the purpose of determining suitability, eligibility, or qualifications for Federal contracts, or access to classified material. The reasons for adopting this exemption are to insure the proper functioning of the investigatory process, to insure effective determination of suitability, eligibility and qualification for employment and to protect the confidentiality of sources of information. The names of systems correspond to those published in the FEDERAL REGISTER as part of the Department's Notice of Systems of Records.
- (1) HUD/DEPT-24. Investigation Files in the Office of the Inspector General.
- (2) HUD/DEPT-25. Legal Action Files. (c) The system of records entitled "HUD/PIH-1. Tenant Eligibility Verification Files" consists in part of investigatory material compiled for law enforcement purposes. Relevant records will be used by appropriate Federal, state or local agencies charged with the responsibility for investigating or prosecuting violations of law. Therefore, to the extent that information in the system falls within

the coverage of subsection (k)(2) of the Privacy Act, 5 U.S.C. 552a(k)(2), the system is exempt from the requirements of the following subsections of the Privacy Act, for the reasons stated below.

(1) From subsection (c)(3) because release of an accounting of disclosures to an individual who may be the subject of an investigation could reveal the nature and scope of the investigation and could result in the altering or destruction of evidence, improper influencing of witnesses, and other evasive actions that could impede or compromise the investigation.

(2) From subsection (d)(1) because release of the records to an individual who may become or has become the subject of an investigation could interfere with pending or prospective law enforcement proceedings, constitute an unwarranted invasion of the personal privacy of third parties, reveal the identity of confidential sources, or reveal sensitive investigative techniques and procedures.

(3) From subsection (d)(2) because amendment or correction of the records could interfere with pending or prospective law enforcement proceedings, or could impose an impossible administrative and investigative burden by requiring the office that maintains the records to continuously

maintains the records to continuously retrograde its verifications of tenant eligibility attempting to resolve questions of accuracy, relevance, timeliness

and completeness.

(4) From subsection (e)(1) because it is often impossible to determine relevance or necessity of information in pre-investigative early stages. The value of such information is a question of judgment and timing; what appears relevant and necessary when collected may ultimately be evaluated and viewed as irrelevant and unnecessary to an investigation. In addition, the Assistant Secretary for Public and Indian Housing, or investigators, may obtain information concerning the violation of laws other than those within the scope of its jurisdiction. In the interest of effective law enforcement, the Assistant Secretary for Public and Indian Housing, or investigators, should retain this information because it may aid in establishing patterns of unlawful

activity and provide leads for other law enforcement agencies. Further, in obtaining the evidence, information may be provided which relates to matters incidental to the main purpose of the inquiry or investigation but which may be pertinent to the investigative jurisdiction of another agency. Such information cannot readily be identified.

(d) The system of records entitled "ĤUD/PIH-1. Tenant Eligibility Verification Files' consists in part of material that may be used for the purpose of determining suitability, eligibility, or qualifications for Federal civilian employment or Federal contracts, the release of which would reveal the identity of a source who furnished information to the Government under an express promise that the identity of the source would be held in confidence. Therefore, to the extent that information in this system falls within the coverage of subsection (k)(5) of the Privacy Act, 5 U.S.C. 552a(k)(5), the system is exempt from the requirements of the following subsection of the Privacy Act, for the reasons stated below.

(1) From subsection (d)(1) because release would reveal the identity of a source who furnished information to the Government under an express promise of confidentiality. Revealing the identity of a confidential source could impede future cooperation by sources, and could result in harassment or harm to such sources.

 $[42\ FR\ 49810,\ Sept.\ 28,\ 1977,\ as\ amended\ at\ 59\ FR\ 9407,\ Feb.\ 28,\ 1994]$

PART 17—ADMINISTRATIVE CLAIMS

Subpart A—Claims Against Government Under Federal Tort Claims Act

GENERAL PROVISIONS

Sec

17.1 Scope; definitions.

PROCEDURES

- 17.2 Administrative claim; when presented; appropriate HUD office.
- 17.3 Administrative claim; who may file.
- 17.4 Administrative claim; evidence and information to be submitted.
- 17.5 Investigations.
- 17.6 Claims investigation.
- 17.7 Authority to adjust, determine, compromise, and settle claims.

- 17.8 Limitations on authority.
- 17.9 Referral to Department of Justice.
- 17.11 Final denial of claim.
- 17.12 Action on approved claim.

Subpart B—Claims Under the Military Personnel and Civilian Employees Claims Act of 1964

- 17.40 Scope and purpose.
- 17.41 Claimants.
- 17.42 Time limitations.
- 17.43 Allowable claims.
- 17.44 Restrictions on certain claims.
- 17.45 Unallowable claims.
- 17.46 Claims involving carriers or insurers.
- 17.47 Settlement of claims.
- 17.48 Computation of amount of award.
- 17.49 Attorney's fees.
- 17.50 Claims procedures.

Subpart C—Procedures for the Collection of Claims by the Government

GENERAL PROVISIONS

- 17.60 Scope and definitions.
- 17.61 Incorporation of joint standards by reference.
- 17.62 Subdivision and joining of claims.
- 17.63 Authority of offices to attempt collection of claims.
- 17.64 Referral of claims to the Assistant Secretary for Administration.
- 17.65 Authority of offices to compromise claims or suspend or terminate collection action
- 17.66 Department claims officer.
- 17.67 Claims files.
- 17.68 Monthly report of collection action.
- 17.69 Accounting control.
- 17.70 Record retention.
- 17.71 Suspension or revocation of eligibility.
- 17.72 Methods of collection and imposition of late charges.
- 17.73 Standards for compromise of claims.
- 17.74 Standards for suspension or termination of collection action.
- 17.75 Referral to GAO or Justice Department.
- 17.76 Disclosure to a consumer reporting agency.
- 17.77 Contracts for collection services.

ADMINISTRATIVE OFFSET PROVISIONS

- 17.100 Scope.
- 17.101 Coordinating administrative offset with another Federal agency.
- 17.102 Notice requirements before offset.
- 17.102 Notice requirements before offset.
- 17.104 Review within the Department of a determination of indebtedness.
- 17.105 Review of departmental records related to the debt.
- 17.106 Written agreement to repay debt as alternative to administrative offset.